**NOTICE OF THE 2020 ANNUAL MEETING OF THE MEMBERS OF**

**LAUREL CREEK NEIGHBORHOOD ASSOCIATION**

You are cordially invited to attend the Annual Members Meeting of the Laurel Creek Neighborhood Association, Inc. scheduled for **7:00 p.m. on Wednesday, December 9, 2020.** Due to the COVID-19 pandemic, the 2020 Annual Meeting must be held using virtual/conference call technology.

You may access the Annual Meeting at the following link or dial-in number:

Join the online meeting: [https://join.freeconferencecall.com/daryl757](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fjoin.freeconferencecall.com%2Fdaryl757&data=02%7C01%7Cdaryl%40crest-management.com%7C558a71ec300a49cf99bf08d85e7d1868%7C301e16d70cea488fb5f2985a33530884%7C1%7C0%7C637363238665840538&sdata=3NHa0bVhLObx8Ycys6Me8Nisw4VWsquvl9gzw7%2B9%2FpU%3D&reserved=0)

Online meeting ID: daryl757

Dial-in number (US): (425) 436-6305
Access code: 4508990#

The agenda for the Annual Meeting will be as follows:

1. Call to Order at 7:00 p.m.
2. Introductions
3. Approval of 2019 Meeting Minutes
4. Financial Report
5. Annual Community Update
6. Election Results (2 positions, for a two-year term)
7. Homeowner Forum
8. Adjournment

**You can only vote by Absentee Ballot**. There will be no voting at the 2020 Annual Meeting. Nominations from the floor will not be taken at the Annual Meeting. The results of the voting will be announced at the 2020 Annual Meeting.

**We ask that you please make sure you return your Absentee Ballot (enclosed) by the deadline below. If we do not have a quorum to conduct the meeting, the Association cannot hold the election and will have to reschedule an additional election meeting.**

**Please return the enclosed completed and *signed* Absentee Ballot to the Association by US Mail, courier/delivery, fax, or a scanned copy by e-mail so it arrives before 5:00 p.m. on Tuesday, December 8, 2020, to the address below*.***

Crest Management, Attn: Daryl, P. O. Box 219320, Houston, TX 77218-9320

daryl@crest-management.com Fax 281.579.7062

**DO YOU HAVE A QUESTION YOU’D LIKE ANSWERED DURING THE MEETING?**

If you have a question for the homeowner forum portion of the Annual Meeting, please submit your question by email to Daryl at daryl@Crest-Managment.com or by mail to Crest Management, Attn: Daryl, P. O. Box 219320, Houston, TX 77218-9320. Please submit all questions by 5:00 p.m., Tuesday, December 8, 2020. If all questions cannot be answered during the Annual Meeting, Daryl will either email or mail a response.

**Questions regarding the meeting:** Contact Daryl or Melanee B. at (281) 579-0761

Please be advised that if the 2020 Annual Meeting cannot be held because of technical difficulties or any other reason, the results of the election will be posted to the Association’s page on the Crest website. The newly elected Board members will take their positions on the Board as of date of the Annual Meeting.

**REMINDER – submit the enclosed ballot so it arrives by 5:00 p.m. Tuesday, 12/8/2020. We need a quorum to conduct the meeting.**

Thank you,

Board of Directors

Laurel Creek Neighborhood Association, Inc.